



3450 ALEMEDA SUITE 343
 FORT WORTH, TX 76126
 817.332.8116
 www.jpbowlin.com

In House Service & Repair Form

FOR SERVICE AND REPAIR, PLEASE COMPLETE AND ENCLOSE WITH THE INSTRUMENT

CUSTOMER INFORMATION	EQUIPMENT RETURN
COMPANY NAME	MAKE
ADDRESS	MODEL/SERIAL
CITY/STATE/ZIP	DESC OF PROB/OR CALIBRATION
AUTHORIZED CONTACT	
PHONE	MAKE
EMAIL	MODEL/SERIAL
	DESC OF PROB/OR CALIBRATION

***ACCESSORIES SENT**

- POWER CORD OTHER (specify)
 AC ADAPTER
 CASE ATTACHMENTS (specify)

TO SAVE TIME PLEASE CHECK

ONE OF THESE ALTERNATIVES:

- REPAIR AND RETURN W/OUT ESTIMATE
- ESTIMATE REQUIRED BEFORE REPAIR
- WARRANTY CLAIM (INVOICE# REQ)
- APPROVED CALIBRATIONS NOT TO EXCEED \$

PAYMENT METHOD

- OPEN ACCOUNT (WITH ACCOUNTING APPROVAL)
- CREDIT CARD
- COD
- PO #

RETURN METHOD OF SHIPMENT

- STANDARD GROUND
- 2ND DAY SERVICE
- OVERNIGHT
- YOUR UPS ACCT - #

Return shipping charges are prepaid by JP Bowlin and will be added to your invoice

SHIPPING INSTRUCTIONS

1. Ship UPS or insured mail to: **JP BOWLIN, SERVICE DEPT
3450 ALEMEDA SUITE 343
FORT WORTH, TX 76126**
2. An estimate of service generally takes as long as actual repairs and is subject to a minimum service charge of 1 hour if you decide not to proceed once an estimate has been provided. If service estimate is approved 1 half of the evaluation fee will go towards repair of the unit. If the unit is returned unrepared, then the service charge will be 1 hour plus the cost of shipping.
3. Items sent for repair, which do not have a purchase order number or for which we are not able to receive your disposition within 60 days, will be subject to estimate fee and returned freight collect, or will be disposed of at JP Bowlin's discretion.
4. After repair, your unit is calibrated to original factory specifications and is warranted against defects for a full 90 days. Services such as re-calibration and/or disposable items are not warranted.
5. *JP Bowlin will not be held responsible for customer's accessories if not listed on this form.

For internal use only -

Rec By - _____

Date Rec - _____

Delivered By - _____

- Equipment Verified
- Accessories Verified