



7239 ENVOY COURT
 DALLAS, TX 75247
 800.225.8181
 www.jpbowlin.com

In House Calibration Form

FOR CALIBRATION, PLEASE COMPLETE AND ENCLOSE WITH THE INSTRUMENT

CUSTOMER INFORMATION		EQUIPMENT RETURN	
COMPANY NAME		MAKE	
ADDRESS		MODEL/SERIAL	
CITY/STATE/ZIP		DESC OF PROB/OR CALIBRATION	
AUTHORIZED CONTACT			
PHONE		MAKE	
EMAIL		MODEL/SERIAL	
		DESC OF PROB/OR CALIBRATION	
*ACCESSORIES SENT			
	<input type="checkbox"/> POWER CORD	<input type="checkbox"/> OTHER (specify)	
	<input type="checkbox"/> AC ADAPTER		
	<input type="checkbox"/> CASE	<input type="checkbox"/> ATTACHMENTS (specify)	

TO SAVE TIME PLEASE CHECK

ONE OF THESE ALTERNATIVES:

- CALIBRATE AND RETURN W/OUT ESTIMATE
- ESTIMATE REQUIRED BEFORE CALIBRATION
- WARRANTY CLAIM (INVOICE# REQ)
- APPROVED CALIBRATIONS NOT TO EXCEED \$

PAYMENT METHOD

- OPEN ACCOUNT (WITH ACCOUNTING APPROVAL)
- CREDIT CARD
- COD
- PO #

RETURN METHOD OF SHIPMENT

- STANDARD GROUND
- 2ND DAY SERVICE
- OVERNIGHT
- YOUR UPS ACCT - #

Return shipping charges are prepaid by JP Bowlin and will be added to your invoice

SHIPPING INSTRUCTIONS

1. Ship UPS or insured mail to: **JP BOWLIN, CALIBRATION DEPT
7239 ENVOY COURT
DALLAS, TX 75247**
2. An estimate of calibration generally takes as long as actual calibrations and is subject to a minimum service charge of 1 hour if you decide not to proceed once an estimate has been provided. If calibration estimate is approved 1 half of the evaluation fee will go towards calibration of the unit. If the unit is returned uncalibrated, then the service charge will be 1 hour plus the cost of shipping.
3. Items sent for calibration, which do not have a purchase order number or for which we are not able to receive your disposition within 60 days, will be subject to estimate fee and returned freight collect, or will be disposed of at JP Bowlin's discretion.
4. Your unit is calibrated to original factory specifications and is warranted against defects for a full 90 days. Services such as re-calibration and/or disposable items are not warranted.
5. *JP Bowlin will not be held responsible for customer's accessories if not listed on this form.

For internal use only -

Rec By - _____

Date Rec - _____

Delivered By - _____

- Equipment Verified
- Accessories Verified